

## **MBA Professionals Checklist**

### **Checklist of documents to be attached to the application form**

1. Bring original Degrees/Certificate at the time of submission of the form & interview
2. Photocopies of all Degree/Certificate
3. Two letters of Recommendations filled by the Company's Head & immediate Boss, sealed in an envelope with the signature and Company stamp
4. Work experience certificate on the original letterhead of the current company, which should also bear the signature and stamp of the current employer
5. Two copies of recent passport sized photographs.
- 6. Photocopy of applicant's and father's N.I.C.**
7. Rs.2000 Processing Fee in the form of Cash.

**NOTE: It is mandatory to make an online account at [admissions.lahoreschool.edu.pk](http://admissions.lahoreschool.edu.pk). Follow the below given procedure to make an account:**

- 1. Enter the complete bio data.**
- 2. Check inbox/junk mail/spam at the given email address.**
- 3. Confirm at the link sent from the Lahore School of Economic.**
- 4. Login to the link given and select your programme (Professional MBA).**
- 5. Enter your complete academic record (Secondary, post secondary and Undergraduate).**
- 6. Your application will not submit if your bio data and academic information is incomplete.**

Last date for the submission of form is May 28, 2014